

**Town of Sunapee  
Joint Loss Management Committee Meeting  
February 7, 2013  
Sunapee Town Offices**

Tom Bennett	(2015) <a href="mailto:tomb@town.sunapee.nh.us">tomb@town.sunapee.nh.us</a>
Chris Roberts	(2015) <a href="mailto:roberts.143@hotmail.com">roberts.143@hotmail.com</a>
Roger Landry	(2014) <a href="mailto:roger@town.sunapee.nh.us">roger@town.sunapee.nh.us</a>
Tim Therrien	(2014) <a href="mailto:Timothy.Therrien@sunapeepd.com">Timothy.Therrien@sunapeepd.com</a>
Holly Leonard	(2013) <a href="mailto:holly@town.sunapee.nh.us">holly@town.sunapee.nh.us</a>
Craig Heino	(2013) <a href="mailto:craigh@town.sunapee.nh.us">craigh@town.sunapee.nh.us</a>

Present: Chris, Tom, Tim, Roger, Holly and Craig.

Meeting called to order at 1:05 p.m.

1. Election of Chairman: Holly nominated Craig for Chairman, seconded by Tom, voted unanimously in favor.

2. November 8, 2012 Meeting Minutes:

Holly made a motion to accept the minutes, seconded by Tim, after some discussion regarding the last meeting, voted unanimously in favor of accepting the minutes.

3. Inspections: There was some discussion regarding the letters sent to Department heads regarding the inspections done in December and the lack of response to those letters. Holly will follow up with the Department heads in question.

It was decided that the inspection teams will be (Tim, Craig and Roger) and (Chris, Tom and Holly). The places that were last inspected in 2009 are: Dewey and Georges Mills Beaches, the Harbor Area, the highway garage, and the transfer station. Two of these will be inspected prior to the May meeting. Tim, Craig, and Roger will inspect the Transfer Station. Chris, Tom and Holly will inspect the Highway Garage. The places that were last inspected in 2010 are: The Library, River Road pump station, Harbor Hill Slow Sand Filter Plant, Town Offices, Dewey and Veterans Ball Fields, and Sewer Pump Station #7.

Tim, Craig and Roger will inspect the pump stations and Harbor Hill. Chris, Tom and Holly will inspect the Library, and the Town Offices.

The ball fields and beach areas will be inspected in the summer months.

There was some discussion regarding signage upstairs in the Town Offices showing that there is an AED in the downstairs.

4. The next meeting will be May 2, 2013 at 1:00 p.m.

1:25 p.m. Holly made a motion to adjourn, seconded by Chris, voted in the affirmative.

Submitted by Holly Leonard.